

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday, October 15th at 6:30 PM. The meeting was called to order by Chair Gary Mantay at 6:30 PM.

Members Present: Supervisor Gary Mantay, Supervisor Jan Keough, Supervisor Rod Saline, and Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

Others in Attendance: There were 3 others present.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States of America was recited.

Approval of Agenda: Chair Mantay presented the agenda. There was a motion by Supervisor Saline to accept the agenda as presented and seconded by Supervisor Keough. This motion carried unanimously.

Open Forum:

- Willie Warner had questions about E Briar Lake Road being turned into a township road when he thought it was abandoned. It was explained that the road will need to be widened and cut the hill and corner out in order for the road to be snowplowed by the County.

Approval of Board Minutes: The Board of Supervisors meeting of September 17th, 2024, minutes were presented and reviewed. There was a motion by Supervisor Keough to approve the September 17th, 2024 Board minutes as presented and seconded by Supervisor Saline. This motion carried unanimously.

Financial Reports:

Treasurer Elsbury reported on the September Cash Control Statement and October Net Pay Account Distribution Report for approval.

Beginning Balance –09/01/2024-\$69,474.55

Total Receipts - \$10.46

Total Disbursements - \$6,835.69

Outstanding Checks - \$343.40

Total per Bank Statement –09/30/2024 - \$62,992.72

October Net Pay totaled \$1,606.92

- Treasurer Elsbury requested approval to transfer \$3,466.29 from the money market account to the checking account to pay expenses. There was a motion by Supervisor Saline to approve the transfer of \$3,466.29 from the money market fund to the checking account and seconded by Supervisor Keough. This motion carried unanimously.
- Treasurer Elsbury reported the towns Certificate of Deposit (CD) expires on November 9, 2024. The bank is offering a 5-month CD at 4.584% and a 13-month CD at 4.180%. There was a motion by Supervisor Keough to roll the current CD in to a new 5-month CD at 4.584% and seconded by Supervisor Saline. This motion carried unanimously.
- There was a motion by Supervisor Keough to approve the financial report and seconded by Supervisor Saline. This motion carried unanimously.

Clerk's Report:

- Clerk Hanson presented the claim list. The October claims totaled \$1,859.37 were presented for approval. They were checks 9253-9255, and EFTs #100124 for PERA \$181.25, #100224 for AT&T \$152.92, #100324 for Visa \$288.42, and #100424 IRS \$1,031.12. There was a motion by Supervisor Saline to approve the claims lists and seconded by Supervisor Keough. This motion carried unanimously.
- Clerk Hanson reported she had filed and certified the Final Town Levy for 2025.

Correspondence:

- Cooperative Light & Power: Notice of Deferred Patronage Dividend Allocation for 2023 is \$1,817.55.
- MAT: Township Clerks and Treasurers training announcement.
- Notice from International League of Cities Membership/Directory listing.
- Emails from Diane Holliday-Welsh on AED CPR and mental health initiative.
- FEMA map for flooding to supervisors.

Recycling Report:

- Supervisor Keough reported there was no new recycling business.

Webpage/Communications Report:

- Supervisor Keough will post the E-news in November. If there are any updates, please forward them to her.

North Star Fire Department (NFD)/Fire Liaison:

- There was 1 call in September.
- Supervisor Mantay reported the Fire Department PERA pension per year is \$800.

Maintenance Report:

- Supervisor Saline had nothing new to report except he is trying to acquire a heat tape estimate.
- Supervisor Mantay changed the battery in the generator.
- It was reported an employee had accidentally collided with a town hall outside wall damaging 2 panels of the siding. Bob Anderson volunteered to repair the siding at no cost to the town. The Board had a discussion about insurance issues. Clerk Hanson will contact the town's insurance company about a claim.

Roads Report:

- Supervisor Mantay reported the roads will be graded and that gravel had been applied.
- There was a snowplowing quote from Brady Gray for \$80 per event to snowplow the town hall parking lot for the 2024/2025 season. There was a motion by Supervisor Keough to accept the \$80 per event quote from Brady Gray and seconded by Supervisor Saline. This motion carried unanimously.

Old Business:

- Update on East Briar Lake Road: Supervisor Mantay reported there were no updates.
- CPR & Mental health initiative: Supervisor Saline has been contacted by 8-9 people who are interested in participating in the initiative.

New Business:

- Mosquito Squad fall application: The invoice had a large increase from last year. The Board decided to wait until Spring to reevaluate the order.
- The election public accuracy test is scheduled for Wednesday, October 30 at 5:00 PM.
- The election judges working at the general election are: Ray Barnes (Head Judge), Bob Anderson, Bill Taft, Susan Forbragd, Anne Baily, and Fay Kuettel. There was a motion by Supervisor Saline to accept these election judges for the general election and seconded by Supervisor Keough. This motion carried unanimously.
- The Duluth Area Townships (DAT) meeting will be on Thursday, October 17th.
- Supervisor Keough reported the MediaCom DEED grant will cover most of Normanna Township and it brings coverage to the North Star border.

Adjourn:

- There was a motion by Supervisor Keough to adjourn the meeting at 7:40 PM and seconded by Supervisor Saline. This motion carried unanimously.

Respectfully submitted,



Ellen Hanson, Clerk



Gary Mantay, Chair

OCTOBER 2024

RECEIPTS PLUS INTEREST

100 GENERAL	\$9.90	\$9.90
201 ROAD	\$0.00	\$0.00
202 FIRE	\$0.00	\$0.00
203 FIRE DONATIONS	\$100.00	\$0.00
204 BUILDING	\$0.00	\$0.00
205 RECYCLING	\$0.00	\$0.00
225 ARPA	\$0.00	\$0.00
TOTAL	\$109.90	\$9.90

INTEREST

DISBURSEMENTS

100 GENERAL	\$2,663.37	-\$1,468.83	\$34,266.63
201 ROAD	\$0.00	-\$1,831.44	\$7,500.00
202 FIRE	\$145.00	\$12,764.48	\$25,265.00
203 FIRE DONATIONS	\$0.00	\$7,278.66	
204 BUILDING	\$280.25	\$87.42	\$9,320.00
205 RECYCLING	\$377.67	\$4,348.82	
225 ARPA	\$0.00	\$0.00	
TOTAL	\$3,466.29		

BUDGET BALANCES

ANNUAL BUDGET

FUND BALANCES (NOT INCLUDING INVESTMENT FUNDS)

100 GENERAL	\$16,257.32	\$1,090.97
201 ROAD	\$13,822.97	
202 FIRE	\$22,310.70	
203 FIRE DONATIONS	\$7,278.66	
204 BUILDING	-\$4,725.54	
205 RECYCLING	\$4,348.82	
225 ARPA	\$0.00	
TOTAL	\$59,292.93	

CHECKING ACCOUNT

For the Period : 10/1/2024 To 10/31/2024

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$18,910.79	\$9.90	\$2,663.37	\$16,257.32	\$0.00	\$181.25	\$16,438.57
Road and Bridge	\$13,822.97	\$0.00	\$0.00	\$13,822.97	\$0.00	\$0.00	\$13,822.97
Fire EMS	\$22,455.70	\$0.00	\$145.00	\$22,310.70	\$0.00	\$0.00	\$22,310.70
Fire Donations	\$7,178.66	\$100.00	\$0.00	\$7,278.66	\$0.00	\$0.00	\$7,278.66
Building	(\$4,445.29)	\$0.00	\$280.25	(\$4,725.54)	\$0.00	\$0.00	(\$4,725.54)
Recycling	\$4,726.49	\$0.00	\$377.67	\$4,348.82	\$0.00	\$0.00	\$4,348.82
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$62,649.32	\$109.90	\$3,466.29	\$59,292.93	\$0.00	\$181.25	\$59,474.18

Gary A Mantay

Town Supervisor

Date

Janet R. Keough

Town Supervisor

Date

Rodney L Saline

Town Supervisor

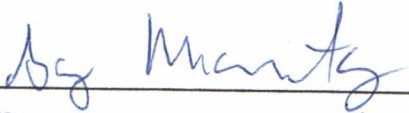
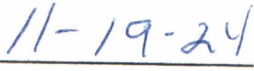


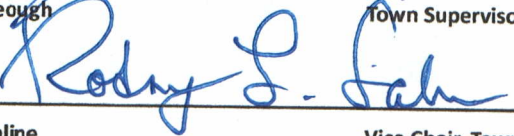
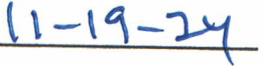
Date

Date Range : 10/16/2024 To 11/19/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/19/2024	AT&T Mobility	Account:287308565673 WIFI SERVICE FOR TOWN HALL	110124	\$152.92			
					100-41901-322-	Other General Government	\$152.92
11/19/2024	VISA Business	Oct. 2024 Charges	110224	\$1,257.08			
					100-41901-323- 202-42202-310- 205-42205-381- 204-41940-381-	Other General Government Fire Recycling General Government Buildings and Plant	\$17.99 \$895.00 \$10.00 \$99.27
					100-41901-206- 204-41940-268-	Other General Government General Government Buildings and Plant	\$21.76 \$213.06
11/19/2024	Minnesota State Fire Dept Assoc	Membership Dues Invoice - 2025	9269	\$130.00			
					202-42202-307-	Fire	\$130.00
11/19/2024	MATIT	Inv. 6496:Workers Compensation (Jan 1, 2025-Dec. 31, 2025	9270	\$643.00			
					100-41110-151- 100-41401-151- 100-41510-151- 204-41901-121- 205-42205-151-	Council/Town Board Clerk Treasurer Other General Government Recycling	\$225.05 \$135.03 \$115.74 \$38.58 \$128.60
11/19/2024	Raymond Barnes	Mileage 87.1 mi. @ 0.67 to pick up election supplies	9271	\$58.37			
					100-41410-332-	Elections	\$58.37
11/19/2024	44 MILL, LLC	Inv.246289:Road grading & ditch mowing	9272	\$1,490.00			
					201-43122-407- 201-43122-411-	Unpaved Streets Unpaved Streets	\$990.00 \$500.00
11/19/2024	Thomas Trucking	Inv.8909870:5 runs 10 yards Class 5 for Barr's Lake Road	9273	\$1,400.00			
					201-43122-405-	Unpaved Streets	\$1,400.00

Date Range : 10/16/2024 To 11/19/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/19/2024	St Louis County Auditor	Inv.289094: 1st half of snowplowing 2024/2025	9274	\$1,139.50			
					201-43122-301-	Unpaved Streets	\$1,139.50
11/19/2024	Wells Fargo Equipment Finance	Inv.5031921930: Fire Truck Annual payment	9275	\$12,743.02			
					202-42202-808-	Fire	\$12,743.02
11/19/2024	Internal Revenue Service	Q3 2024 - Wrong account penalty Payment 941 Tax return	9276	\$25.00			
					100-41401-434-	Clerk	\$25.00
Total For Selected Claims				\$19,038.89			\$19,038.89

 _____ Gary A Mantay	Chair, Town Supervisor	 _____ 11-19-24	Date
 _____ Janet R. Keough	Town Supervisor	 _____ 11/19/2024	Date
 _____ Rodney Saline	Vice Chair, Town Supervisor	 _____ 11-19-24	Date

Date Range : 10/16/2024 To 11/19/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/19/2024	PERA	DCP & retirement disbursements	110324	\$158.58			
					100-41110-121-	Council/Town Board	\$18.00
					100-41110-125-	Council/Town Board	\$18.00
					100-41401-121-	Clerk	\$29.77
					100-41401-126-	Clerk	\$34.35
					100-41510-121-	Treasurer	\$27.14
					100-41410-126-	Elections	\$31.32
Total For Selected Claims				\$158.58			\$158.58

by Mantay
 Gary A Mantay

Chair, Town Supervisor

11-19-24
 Date

Janet R. Keough
 Janet R. Keough

Town Supervisor

11/19/24
 Date

Rodney P. Saline
 Rodney Saline

Vice Chair, Town Supervisor

11/19/24
 Date