

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday, August 19th at 6:30 PM. Chair Mantay called the meeting to order at 6:30 PM.

Members Present: Chair Gary Mantay, Supervisor Bob Anderson, Supervisor Rod Saline, Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

Others in Attendance: There were three additional attendees.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States of America was recited by all.

Approval of Agenda: Chair Mantay presented the agenda. Supervisor Saline moved to accept the agenda as presented, and seconded by Supervisor Anderson. This motion carried unanimously.

Open Forum:

- No public comments were made.

Approval of Board Minutes: The Board of Supervisors meeting minutes for July 15th, 2025, were presented and reviewed. Supervisor Anderson motioned to approve the July 15th, 2025, Board minutes as presented, and seconded by Supervisor Saline. This motion carried unanimously.

Financial Reports:

Treasurer Elsbury reported on the July Cash Control Statement and August Net Pay Account Distribution Report for approval.

Beginning Balance –07/01/2025-\$40,620.10

Total Receipts - \$65,815.16

Total Disbursements - \$4,413.45

Outstanding Checks - \$0

Total per Bank Statement –07/31/2025 - \$102,021.81

August's Net pay totaled \$1,645.62

- Treasurer Elsbury reported a necessary transfer of \$2,274.42 from the money market to the checking account to cover the monthly expenses. Supervisor Saline motioned to approve the transfer of \$2,274.42 from the money market account to the checking account, and seconded by Supervisor Anderson. This motion carried unanimously.
- Supervisor Saline motioned to approve the financial reports, and seconded by Supervisor Anderson. This motion carried unanimously.
- Treasurer Elsbury reported that the DNR Brimson Complex fire payment was received and is in the checking account. She recommended transferring \$12,000 from the checking account to the money market account to increase interest income. Supervisor Saline motioned to approve the transfer of \$12,000 from the checking account to the money market account, and seconded by Supervisor Anderson. This motion carried unanimously.

Clerk's Report:

- Clerk Hanson presented the claims list. The August claims totaled \$2,337.59 and were presented for approval. They were checks 9377-9380, and EFTs #080125 PERA \$129.74; 080225 AT&T \$152.92; 080325 Visa \$1,012.74. Supervisor Saline motioned to approve the claims list, and seconded by Supervisor Anderson. This motion carried unanimously.
- She thanked Ray Barnes, head election judge, and the election judges for their assistance with the School District Primary Election. There were 15 voters.

Correspondence:

- MAT August newsletter
- PERA Summer Newsletter
- MAT Help Stop Heavier Truck Legislation-sign letter
- DAT agenda-August 21 meeting and draft minutes
- MAT Clerk/Treasurer Online CTAS Training-Sept. 4

- MAT Legislative & Research Committee notice of fall meeting on Sept. 12
- MAT District 10 Meeting Notice on August 28
- Township Legal Seminar on October 25
- St. Louis County township application for roads
- Duluth Township Newsletter, July 2025
- Thank you note for NNO from Mary West

Recycling Report:

- Supervisor Saline reported there was nothing new to report. Resource Renew (new name for WLSSD) continues to prepare for attendant training. He had a conversation with the grant representative about next year's grant process.

Webpage/Communications Report:

- Jan Keough will be working on the E-news during the last week of August, according to Supervisor Saline. Items should go directly to her.

Items for E-News: Adopt-A-Highway; new brush pile lot to open, locking 4-drawer cabinet, trim around fire numbers, NNO, and ask for someone to help write grants for the fire department.

Broadband: Supervisor Saline reported that they continue to work with the Office of Broadband. News about the application is expected soon. There will be a video call next week with Mediacom.

North Star Fire Department (NFD) /Fire Liaison:

- Chief Siers reported there were 2 calls in July. To date, there have been 14 calls.
- An estimate to switch to LED lights on the big truck was too expensive. They will continue to look at other options.
- Three members attended a multi-day wilderness training in Ely.
- SAM.gov is inactive. Clerk Hanson will look into activating the account.
- They are looking for someone to assist with grant writing.
- Brush is growing around fire numbers, and it is recommended that the property owners trim around their numbers.

Maintenance/Buildings Report:

- Supervisor Anderson reported that there is only one key for the safe. He will purchase two keys for the safe and also for the recycling center.
- There are ceiling lights out in the town hall. Chair Mantay motioned to hire Kent Hoffman from Night Electric, seconded by Supervisor Saline. This motion carried unanimously.
- A request was made to replace the damaged ceiling tiles in the bathroom. Supervisor Anderson will work on it.

Roads Report:

- Chair Mantay reported that he is looking for a person to grade the roads.

Other Meetings:

- Supervisor Saline reported on the National Night Out (NNO) event. It was very successful with many people attending. The lifeline helicopter was a hit. There were many compliments on the food and root beer.

Old Business:

- Weed Inspection Report: Supervisor Saline asked informational questions about the current report that was submitted. Ray Barnes stated he has experience in reporting and gave a summary of reporting and mapping to the state and county. Supervisor Saline will talk with Tim Walters, who submitted the current report.
- Adopt-A-Highway update: There will be information in the next e-news.


New Business:

- Garbage pick-up: Hartel's provides the service gratis.

Adjourn:

- Supervisor Saline motioned to adjourn the meeting at 7:36 PM, and seconded by Supervisor Anderson. This motion carried unanimously.

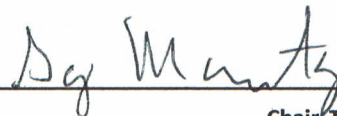
Respectfully submitted,


Ellen Hanson, Clerk

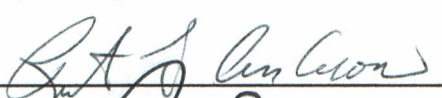

Gary Mantay, Chair

For the Period : 8/1/2025 To 8/31/2025

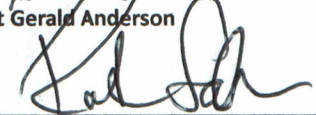
| <u>Name of Fund</u> | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursed</u> | <u>Ending Balance</u> | <u>Less Deposits In Transit</u> | <u>Plus Outstanding Checks</u> | <u>Total Per Bank Statement</u> |
|---------------------|------------------------------|---------------------------|----------------------------|---------------------------|---|--|---|
| General Fund | \$25,643.53 | \$7,820.86 | \$1,921.70 | \$31,542.69 | \$0.00 | \$0.00 | \$31,542.69 |
| Road and Bridge | \$18,025.87 | \$0.00 | \$0.00 | \$18,025.87 | \$0.00 | \$0.00 | \$18,025.87 |
| Fire EMS | \$50,136.28 | \$0.00 | \$881.86 | \$49,254.42 | \$0.00 | \$0.00 | \$49,254.42 |
| Fire Donations | \$10,175.57 | \$500.00 | \$344.09 | \$10,331.48 | \$0.00 | \$0.00 | \$10,331.48 |
| Building | (\$2,846.16) | \$0.00 | \$520.12 | (\$3,366.28) | \$0.00 | \$0.00 | (\$3,366.28) |
| Recycling | \$886.72 | \$0.00 | \$315.44 | \$571.28 | \$0.00 | \$0.00 | \$571.28 |
| ARPA Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total | \$102,021.81 | \$8,320.86 | \$3,983.21 | \$106,359.46 | \$0.00 | \$0.00 | \$106,359.46 |




Gary A Mantay Chair, Town Supervisor



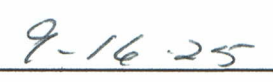
Robert Gerald Anderson Town Supervisor




Rodney Saline Town Supervisor



Date



Date



Date

Date Range : 8/20/2025 To 9/16/2025

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|-------------|------------------------------------|---|----------------|--------------|------------------|--|---------------|
| 09/16/2025 | PERA | DCP & retirement disbursements | 090125 | \$141.65 | | | |
| | | | | | 100-41110-121- | Council/Town Board | \$9.45 |
| | | | | | 100-41110-126- | Council/Town Board | \$9.45 |
| | | | | | 100-41401-121- | Clerk | \$33.95 |
| | | | | | 100-41401-126- | Clerk | \$29.42 |
| | | | | | 100-41510-121- | Treasurer | \$31.81 |
| | | | | | 100-41510-126- | Treasurer | \$27.57 |
| 09/16/2025 | AT&T Mobility | Account:287308565673: WIFI service for town hall | 090225 | \$152.92 | | | |
| | | | | | 100-41901-322- | Other General Government | \$152.92 |
| 09/16/2025 | VISA Business | August 2024 Charges | 090325 | \$149.00 | | | |
| | | | | | 205-42205-381- | Recycling | \$10.00 |
| | | | | | 204-41940-381- | General Government Buildings and Plant | \$99.83 |
| | | | | | 100-41901-206- | Other General Government | \$21.76 |
| | | | | | 202-42202-205- | Fire | \$17.41 |
| 09/16/2025 | Phil's Garage Door Service | Inv.60736:Maintenance and repair of Fire Hall doors | 9388 | \$610.00 | | | |
| | | | | | 202-41940-221- | General Government Buildings and Plant | \$610.00 |
| 09/16/2025 | Donna Elsbury | Reimbursement for keys for the safe | 9389 | \$20.00 | | | |
| | | | | | 100-41940-204- | General Government Buildings and Plant | \$20.00 |
| 09/16/2025 | Minnesota Association of Townships | Inv.20250916:MAT annual dues | 9390 | \$333.68 | | | |
| | | | | | 100-41110-308- | Council/Town Board | \$333.68 |

Date Range : 8/20/2025 To 9/16/2025

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|---------------------------|---------------|--------------------|----------------|--------------|------------------|---------------------|---------------|
| Total For Selected Claims | | | | \$1,407.25 | | | \$1,407.25 |

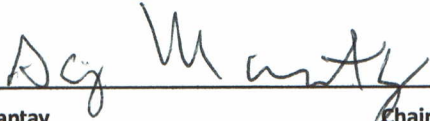
Gary A Mantay Chair, Town Supervisor 9-14-29
Date

Robert Gerald Anderson Town Supervisor 9-16-25
Date

Rodney Saline Town Supervisor 9/16/25
Date

Date Range : 8/20/2025 To 9/16/2025

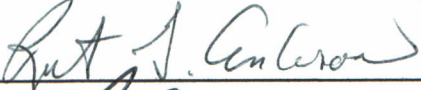
| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|---------------------------|---------------|--|----------------|--------------|------------------|---------------------|---------------|
| 09/16/2025 | Michael Siers | Reimbursement for Fire Dept. t-shirts | 9391 | \$299.00 | | | |
| | | | | | 202-42202-242- | Fire | \$299.00 |
| Total For Selected Claims | | | | \$299.00 | | | \$299.00 |



Gary A Mantay Chair, Town Supervisor

9-16-25

Date



Robert Gerald Anderson Town Supervisor

9-16-25

Date



Rodney Saline Town Supervisor

9/16/25

Date

AUGUST 2025

RECEIPTS

PLUS INTEREST

| | |
|--------------------|------------|
| 100 GENERAL | \$7,820.86 |
| 201 ROAD | \$0.00 |
| 202 FIRE | \$0.00 |
| 203 FIRE DONATIONS | \$500.00 |
| 204 BUILDING | \$0.00 |
| 205 RECYCLING | \$0.00 |
| | <hr/> |

INTEREST

| |
|---------|
| \$26.64 |
| \$0.00 |
| \$0.00 |
| \$0.00 |
| \$0.00 |
| \$0.00 |
| <hr/> |

TOTAL **\$8,320.86**

\$26.64

DISBURSEMENTS

| | |
|--------------------|------------|
| 100 GENERAL | \$1,921.70 |
| 201 ROAD | \$0.00 |
| 202 FIRE | \$881.86 |
| 203 FIRE DONATIONS | \$344.09 |
| 204 BUILDING | \$520.12 |
| 205 RECYCLING | \$315.44 |
| | <hr/> |

TOTAL **\$3,983.21**

**BUDGET
BALANCES**

| |
|-------------|
| \$8,814.44 |
| \$5,860.50 |
| \$16,866.32 |
| \$10,331.48 |
| \$2,696.18 |
| \$571.28 |

**ANNUAL
BUDGET**

| |
|-------------|
| \$31,047.00 |
| \$8,200.00 |
| \$25,265.00 |
| |
| \$10,596.00 |

FUND BALANCES

| | |
|--------------------|-------------|
| 100 GENERAL | \$31,542.69 |
| 201 ROAD | \$18,025.87 |
| 202 FIRE | \$49,254.42 |
| 203 FIRE DONATIONS | \$10,331.48 |
| 204 BUILDING | -\$3,366.28 |
| 205 RECYCLING | \$571.28 |
| | <hr/> |

TOTAL **\$106,359.46**

**CHECKING
ACCOUNT**

\$3,364.42