

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday, October 21st, at 6:30 pm. Chair Mantay called the meeting to order at 6:30 pm.

Members Present: Chair Gary Mantay, Supervisor Bob Anderson, Supervisor Rod Saline, Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

Others in Attendance: There was one additional attendee.

Pledge of Allegiance: All present recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of Agenda: Chair Mantay presented the agenda. Supervisor Anderson moved to accept the agenda as presented, and seconded by Supervisor Saline. This motion was carried unanimously.

Open Forum:

- There were no public comments.

Approval of Board Minutes: The Board of Supervisors meeting minutes for September 16th, 2025, were presented and reviewed. Supervisor Anderson motioned to approve the September 16th, 2025, Board minutes as presented, and seconded by Supervisor Saline. This motion was carried unanimously.

Financial Reports:

Treasurer Elsbury reported on the August Cash Control Statement and September Net Pay Account Distribution Report for approval.

Beginning Balance–09/01/2025–\$106,359.46

Total Receipts - \$4,826.94

Total Disbursements - \$3,108.36

Outstanding Checks - \$0

Total per Bank Statement–09/30/2025 - \$108,078.04

October's net pay totaled \$1,452.46

- Treasurer Elsbury reported that it is unnecessary to transfer funds this month.
- Supervisor Saline motioned to approve the financial reports and seconded by Supervisor Anderson. This motion was carried unanimously.

Clerk's Report:

- Clerk Hanson presented the claims list. The October claims totaled \$1,763.80 and were presented for approval. They were checks 9400-9401, and EFTs #100125 PERA \$141.65; 100225 AT&T \$152.92; 100325 Visa \$149.00; and 100425 IRS \$1,156.06. Supervisor Saline motioned to approve the claims list and seconded by Supervisor Anderson. This motion was carried unanimously.
- Clerk Hanson couldn't submit the sam.gov documents because of the government shutdown.

Correspondence:

- MN Board of Firefighter Training & Education awarded training reimbursement of \$5,654
- St. Louis County Planning Department notice that the variance for Stacken was approved
- CLP: 2024 Deferred Patronage Dividend Allocation is \$1,802.11
- MAT October Newsletter
- MAT Clerk & Treasurer training in November
- St. Louis County Assn. of Townships October meeting notice
- Township Legal Seminar on October 25th

Recycling Report:

- Supervisor Saline mentioned a phone meeting with Resource Renew about changes to recycling.

Webpage/Communications Report:

- Supervisor Saline conferred with Jan Keough regarding the delegation of website management responsibilities. Daisy Wallace might potentially be of assistance with the website and related matters. He will reach out to her to evaluate her interest and provide feedback next month.

Items for E-News: November 4th school board election and public accuracy testing; October 1st broadband meeting and board meeting information.

Broadband: Supervisor Saline stated that they would know by mid-December if the broadband application had been approved. Total projected costs are \$3,166,704; Mediacom will sponsor 45% and the state grant will cover 55%. There are approximately 546 sites/locations at a cost of \$5,799 each.

North Star Fire Department (NFD) /Fire Liaison:

- Chair Mantay documented two calls in September.

Maintenance/Buildings Report:

- Supervisor Anderson mentioned that while Kent Hoffman is busy, they will change the town hall's lighting soon.

Roads Report:

- Chair Mantay reported that Greg Kunst graded.
- Chair Mantay conferred with Brady Gray regarding the potential for snowplowing services on East Briar Lake Road. The board set three inches of snow as the threshold for snowplowing. Chair Mantay will discuss with him the prices and a contractual agreement.

Other Meetings:

- Supervisor Saline reported on the DAT meeting he attended.

Old Business:

- Adopt-A-Highway update: Clerk Hanson reported the stretch of highway recommended is available; however, the county is not taking any applications until December. Supervisor Saline recommended the board consider the name on the sign and decide next month.
- Paid Leave: Clerk Hanson reported on the new paid leave law. She is the account administrator for the town. It is the board's responsibility to determine the contribution percentages for both the town and the employees. Supervisor Saline motioned to pay 100% of the paid leave for 2026 and seconded by Supervisor Anderson. This motion was carried unanimously.

New Business:

- There were no new business matters discussed.

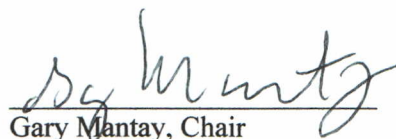
Adjourn:

- Supervisor Anderson motioned to adjourn the meeting at 7:28 pm and seconded by Supervisor Saline. This motion was carried unanimously.

Respectfully submitted,



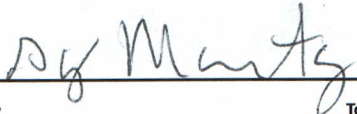
Ellen Hanson, Clerk



Gary Mantay, Chair

For the Period : 10/1/2025 To 10/31/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$29,854.81	\$42.40	\$2,324.85	\$27,572.36	\$0.00	\$0.00	\$27,572.36
Road and Bridge	\$18,025.87	\$0.00	\$0.00	\$18,025.87	\$0.00	\$0.00	\$18,025.87
Fire EMS	\$48,627.01	\$0.00	\$71.25	\$48,555.76	\$0.00	\$0.00	\$48,555.76
Fire Donations	\$10,032.48	\$100.00	\$0.00	\$10,132.48	\$0.00	\$0.00	\$10,132.48
Building	(\$3,535.92)	\$0.00	\$373.10	(\$3,909.02)	\$0.00	\$0.00	(\$3,909.02)
Recycling	\$5,073.79	\$0.00	\$447.06	\$4,626.73	\$0.00	\$0.00	\$4,626.73
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$108,078.04	\$142.40	\$3,216.26	\$105,004.18	\$0.00	\$0.00	\$105,004.18


 Gary A Mantay

Town Supervisor

 11-18-25
 Date


 Robert G. Anderson

Town Supervisor

 11-18-25
 Date


 Rodney L. Saline

Town Supervisor

 11/18/25
 Date

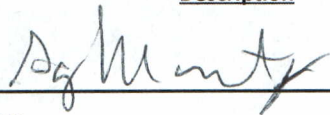
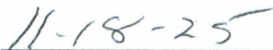
Date Range : 10/22/2025 To 11/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/18/2025	PERA	DCP & retirement disbursements	110125	\$139.64			
					100-41110-121-	Council/Town Board	\$9.45
					100-41110-126-	Council/Town Board	\$9.45
					100-41401-121-	Clerk	\$31.81
					100-41401-126-	Clerk	\$27.57
					100-41510-121-	Treasurer	\$32.87
					100-41510-126-	Treasurer	\$28.49
11/18/2025	AT&T Mobility	Account:287308565673: WIFI service for town hall	110225	\$152.92			
					100-41901-322-	Other General Government	\$152.92
11/18/2025	VISA Business	October 2025 Charges	110325	\$151.09			
					205-42205-381-	Recycling	\$10.00
					204-41940-381-	General Government Buildings and Plant	\$99.34
					100-41901-206-	Other General Government	\$21.76
					202-42202-205-	Fire	\$19.99
11/18/2025	Gray's Home and Yard	Inv.1400:March 2025 snow removal (4 x \$80)	9409	\$320.00			
					204-41940-390-	General Government Buildings and Plant	\$224.00
					205-42205-390-	Recycling	\$96.00
11/18/2025	MATIT	Inv.6496:policy 6496 Workers compensation insurance (1/1/26-12/31/26)	9410	\$799.00			
					100-41110-151-	Council/Town Board	\$141.00
					100-41401-151-	Clerk	\$94.00
					204-41901-151-	Other General Government	\$47.00
					205-42205-151-	Recycling	\$47.00
					202-42202-151-	Fire	\$470.00
11/18/2025	Robert Anderson	Reimbursement for LED lights & gas for lawn mower	9411	\$399.93			
					204-41940-810-	General Government Buildings and Plant	\$380.93

Date Range : 10/22/2025 To 11/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					204-41940-810-	General Government Buildings and Plant	\$19.00
11/18/2025	Ellen Hanson	Reimbursement for town hall clock	9412	\$28.97			
					204-41401-810-	Clerk	\$28.97
11/18/2025	Greg Kunst & Sons	Inv.16450:Road grading (Barrs Lake & Briar Lake roads) 11 hours	9413	\$1,760.00			
					201-43122-407-	Unpaved Streets	\$1,760.00
11/18/2025	St Louis County Public Works	Inv.304912:1st half snowplowing 2025/26 (West Briar Lake Dr & East Briar Lake Dr.)	9414	\$1,139.50			
					201-43122-301-	Unpaved Streets	\$602.00
					201-43122-301-	Unpaved Streets	\$537.50
11/18/2025	Minnesota State Fire Dept Assoc	Membership Dues Invoice - 2026	9415	\$130.00			
					202-42202-307-	Fire	\$130.00
11/18/2025	Wells Fargo Equipment Finance	Inv.5036411887:2019 Ford Rosenbauer Mini-Pumper Fire Truck 6th Annual payment	9416	\$12,743.02			
					202-42202-806-	Fire	\$12,743.02
Total For Selected Claims				\$17,764.07			\$17,764.07

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
							
	Gary A Mantay	Chair, Town Supervisor				Date	
							
	Robert Gerald Anderson	Town Supervisor				Date	
							
	Rodney Saline	Town Supervisor				Date	

OCTOBER 2025

**RECEIPTS
PLUS INTEREST**

100 GENERAL	\$42.40
201 ROAD	\$0.00
202 FIRE	\$0.00
203 FIRE DONATIONS	\$100.00
204 BUILDING	\$0.00
205 RECYCLING	\$0.00

TOTAL	\$142.40
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INTEREST

\$42.40
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

\$42.40

DISBURSEMENTS

100 GENERAL	\$2,324.85
201 ROAD	\$0.00
202 FIRE	\$71.25
203 FIRE DONATIONS	\$0.00
204 BUILDING	\$373.10
205 RECYCLING	\$447.06

TOTAL	\$3,216.26
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**BUDGET
BALANCES**

\$4,731.63
\$5,860.50
\$16,167.66
\$10,132.48
\$2,153.44
\$4,626.73

**ANNUAL
BUDGET**

\$31,047.00
\$8,200.00
\$25,265.00
\$10,596.00

**FUND BALANCES
(NOT INCLUDING
INVESTMENT
FUNDS)**

100 GENERAL	\$27,572.36
201 ROAD	\$18,025.87
202 FIRE	\$48,555.76
203 FIRE DONATIONS	\$10,132.48
204 BUILDING	-\$3,909.02
205 RECYCLING	\$4,626.73

TOTAL	\$105,004.18
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**CHECKING
ACCOUNT**

\$3,896.66
