

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday, November 18th, at 6:30 pm. Chair Mantay called the meeting to order at 6:30 pm.

Members Present: Chair Gary Mantay, Supervisor Bob Anderson, Supervisor Rod Saline, Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

Others in Attendance: There were two additional attendees.

Pledge of Allegiance: All present recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of Agenda: Chair Mantay presented the agenda. Supervisor Saline moved to accept the agenda as presented, and seconded by Supervisor Anderson. This motion was carried unanimously.

Open Forum:

- There were no public comments.

Approval of Board Minutes: The Board of Supervisors meeting minutes for October 21st, 2025, were presented and reviewed. Supervisor Anderson motioned to approve the October 21st, 2025, Board minutes as presented, and seconded by Supervisor Saline. This motion was carried unanimously.

Financial Reports:

Treasurer Elsbury reported on the October Cash Control Statement and November Net Pay Account Distribution Report for approval.

Beginning Balance–10/01/2025–\$108,078.04

Total Receipts - \$142.40

Total Disbursements - \$3,216.26

Outstanding Checks - \$0

Total per Bank Statement–10/31/2025 - \$105,004.18

November's net pay totaled \$1,400.11

- Treasurer Elsbury reported a necessary transfer of \$17,267.52 from the money market to the checking account to cover the monthly expenses. Supervisor Saline motioned to approve the transfer of \$17,267.52 from the money market account to the checking account, seconded by Supervisor Anderson. This motion was carried unanimously.
- Supervisor Saline motioned to approve the financial reports and seconded by Supervisor Anderson. This motion was carried unanimously.

Clerk's Report:

- Clerk Hanson presented the claims list. The November claims totaled \$17,764.07 and were presented for approval. They were checks 9409-9416, and EFTs #110125 PERA \$139.64; 110225 AT&T \$152.92; 110325 Visa \$151.09. Supervisor Anderson motioned to approve the claims list and seconded by Supervisor Saline. This motion was carried unanimously.
- Clerk Hanson stated that FEMA reopened after the shutdown and that she will submit the SAM.gov application.
- When necessary, the fire department will put out the garbage can. Supervisor Saline motioned to approve this action and seconded by Chair Mantay. This motion was carried unanimously.

Correspondence:

- Duluth Township Newsletter, November 2025
- Minnesota Fleet Card Program
- NW Minnesota Fire & Rescue Seminars
- Thank you note from Bill Pagel
- 2025 Local Road Improvement Program (LRIP) Application

Recycling Report:

- Supervisor Saline had nothing new to report.

Webpage/Communications Report:

- Supervisor Saline and Jan Keough discussed website maintenance. Daisy Wallace submitted a quote for website management. Supervisor Saline motioned to hire Daisy Wallace as the website manager and seconded by Chair Mantay. This motion was carried unanimously.

Items for E-News: Postings about the town election, filing notice, and annual meeting; explanation of property taxes.

Broadband: Supervisor Saline stated that there has been no recent information on the grant application's approval.

North Star Fire Department (NFD) /Fire Liaison:

- Chief Siers documented four calls in October, two medical and two fire.
- They are creating a new logo for the department.

Maintenance/Buildings Report:

- The town hall's lighting was upgraded by Supervisor Anderson and Kent Hoffman. The outdated lights, complete with ballasts, will be advertised on Craig's List.

Roads Report:

- According to Chair Mantay, Greg Kunst graded the town's roads.
- Chair Mantay and Brady Gray discussed the possibility of snowplowing services on East Briar Lake Road. The snow removal services quoted by Brady Gray are priced at \$80 per event for the Fire Hall and \$125 per event for Briar Lake Road. The board set three inches of snow as the threshold for snowplowing. Supervisor Anderson motioned to approve a contract with Brady Gray and seconded by Supervisor Saline. This motion was carried unanimously.

Other Meetings:

- Supervisor Saline reported on the DAT meeting he attended.

Unfinished Business:

- Clean up sign on Highway 44: The board discussed names for the sign and agreed to call it "North Star Volunteers."

New Business:

- Treasurer Elsbury updated the board on file cabinets for the town hall.
- Treasurer Elsbury reported there was a \$254 refund from MATIT for a 2023 vehicle removed from the policy.

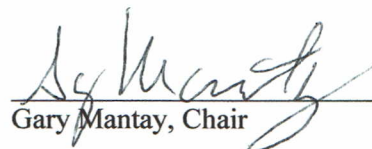
Adjourn:

- Supervisor Saline motioned to adjourn the meeting at 7:38 pm and seconded by Supervisor Anderson. This motion was carried unanimously.

Respectfully submitted,

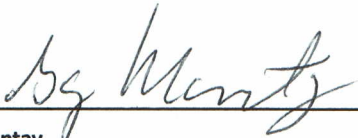


Ellen Hanson, Clerk



Gary Mantay, Chair

For the Period : 11/1/2025 To 11/30/2025

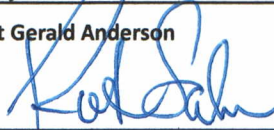
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$27,572.36	\$29.09	\$1,626.53	\$25,974.92	\$0.00	\$21.76	\$25,996.68
Road and Bridge	\$18,025.87	\$0.00	\$2,899.50	\$15,126.37	\$0.00	\$2,899.50	\$18,025.87
Fire EMS	\$48,555.76	\$0.00	\$13,363.01	\$35,192.75	\$0.00	\$149.99	\$35,342.74
Fire Donations	\$10,132.48	\$0.00	\$0.00	\$10,132.48	\$0.00	\$0.00	\$10,132.48
Building	(\$3,909.02)	\$0.00	\$877.79	(\$4,786.81)	\$0.00	\$401.89	(\$4,384.92)
Recycling	\$4,626.73	\$0.00	\$397.35	\$4,229.38	\$0.00	\$106.00	\$4,335.38
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$105,004.18	\$29.09	\$19,164.18	\$85,869.09	\$0.00	\$3,579.14	\$89,448.23




Gary A MantayChair, Town Supervisor




Robert Gerald AndersonTown Supervisor




Rodney SalineTown Supervisor



Date



Date



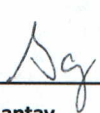
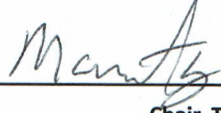
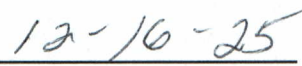
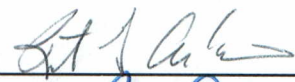

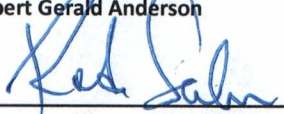

Date

Date Range : 11/19/2025 To 12/16/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/16/2025	PERA	DCP & retirement disbursements	120125	\$151.55			
					100-41110-121-	Council/Town Board	\$9.45
					100-41110-126-	Council/Town Board	\$9.45
					100-41401-121-	Clerk	\$38.19
					100-41401-126-	Clerk	\$33.10
					100-41510-121-	Treasurer	\$32.87
					100-41510-126-	Treasurer	\$28.49
12/16/2025	AT&T Mobility	Account:287308565673: WIFI service for town hall	120225	\$152.92			
					100-41901-322-	Other General Government	\$152.92
12/16/2025	VISA Business	October & November 2025 Charges	120325	\$1,061.71			
					205-42205-381-	Recycling	\$10.00
					204-41940-381-	General Government Buildings and Plant	\$111.94
					100-41901-206-	Other General Government	\$21.76
					204-41940-383-	General Government Buildings and Plant	\$489.49
					100-41901-323-	Other General Government	\$239.88
					100-41901-435-	Other General Government	\$37.55
					100-41901-206-	Other General Government	\$21.76
					202-42202-205-	Fire	\$19.99
					201-41940-381-	General Government Buildings and Plant	\$99.34
					205-42205-381-	Recycling	\$10.00
12/16/2025	Gray's Home and Yard	Inv.1783:November snow removal (2 times)	9425	\$160.00			
					204-41901-390-	Other General Government	\$160.00
12/16/2025	General Heating & Mechanical	Inv.21460:Clear condensate blockage & pressure switch port, labor,drive time,mileage	9426	\$355.00			
					204-41940-303-	General Government Buildings and Plant	\$355.00
12/16/2025	Robert Anderson	Reimbursement for snowblower parts	9427a	\$14.80			

Date Range : 11/19/2025 To 12/16/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					204-41940-810-	General Government Buildings and Plant	\$14.80
Total For Selected Claims				\$1,895.98			\$1,895.98

		
Gary A Mantay	Chair, Town Supervisor	Date
		
Robert Gerald Anderson	Town Supervisor	Date
		
Rodney Saline	Town Supervisor	Date

NOVEMBER 2025

RECEIPTS PLUS INTEREST

100 GENERAL	\$29.09
201 ROAD	\$0.00
202 FIRE	\$0.00
203 FIRE DONATIONS	\$0.00
204 BUILDING	\$0.00
205 RECYCLING	\$0.00
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TOTAL **\$29.09**

INTEREST

\$29.09
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
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\$29.09

DISBURSEMENTS

100 GENERAL	\$1,626.53
201 ROAD	\$2,899.50
202 FIRE	\$13,363.01
203 FIRE DONATIONS	\$0.00
204 BUILDING	\$877.79
205 RECYCLING	\$397.35
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TOTAL **\$19,164.18**

BUDGET BALANCES

\$3,105.10
\$2,961.00
\$2,804.65
\$10,132.48
\$1,275.65
\$4,229.38
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ANNUAL BUDGET

\$31,047.00
\$8,200.00
\$25,265.00
\$10,596.00

FUND BALANCES (NOT INCLUDING INVESTMENT FUNDS)

100 GENERAL	\$25,974.92
201 ROAD	\$15,126.37
202 FIRE	\$35,192.75
203 FIRE DONATIONS	\$10,132.48
204 BUILDING	-\$4,786.81
205 RECYCLING	\$4,229.38
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TOTAL **\$85,869.09**

CHECKING ACCOUNT

\$2,000.00