

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday, November 18<sup>th</sup>, at 6:30 pm. Chair Mantay called the meeting to order at 6:30 pm.

**Members Present:** Chair Gary Mantay, Supervisor Bob Anderson, Supervisor Rod Saline, Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

**Others in Attendance:** There were two additional attendees.

**Pledge of Allegiance:** All present recited the Pledge of Allegiance to the Flag of the United States of America.

**Approval of Agenda:** Chair Mantay presented the agenda. Supervisor Saline moved to accept the agenda as presented, and seconded by Supervisor Anderson. This motion was carried unanimously.

**Open Forum:**

- There were no public comments.

**Approval of Board Minutes:** The Board of Supervisors meeting minutes for October 21<sup>st</sup>, 2025, were presented and reviewed. Supervisor Anderson motioned to approve the October 21<sup>st</sup>, 2025, Board minutes as presented, and seconded by Supervisor Saline. This motion was carried unanimously.

**Financial Reports:**

Treasurer Elsbury reported on the October Cash Control Statement and November Net Pay Account Distribution Report for approval.

Beginning Balance-10/01/2025-\$108,078.04

Total Receipts - \$142.40

Total Disbursements - \$3,216.26

Outstanding Checks - \$0

Total per Bank Statement-10/31/2025 - \$105,004.18

November's net pay totaled \$1,400.11

- Treasurer Elsbury reported a necessary transfer of \$17,267.52 from the money market to the checking account to cover the monthly expenses. Supervisor Saline motioned to approve the transfer of \$17,267.52 from the money market account to the checking account, seconded by Supervisor Anderson. This motion was carried unanimously.
- Supervisor Saline motioned to approve the financial reports and seconded by Supervisor Anderson. This motion was carried unanimously.

**Clerk's Report:**

- Clerk Hanson presented the claims list. The November claims totaled \$17,764.07 and were presented for approval. They were checks 9409-9416, and EFTs #110125 PERA \$139.64; 110225 AT&T \$152.92; 110325 Visa \$151.09. Supervisor Anderson motioned to approve the claims list and seconded by Supervisor Saline. This motion was carried unanimously.
- Clerk Hanson stated that FEMA reopened after the shutdown and that she will submit the SAM.gov application.
- When necessary, the fire department will put out the garbage can. Supervisor Saline motioned to approve this action and seconded by Chair Mantay. This motion was carried unanimously.

**Correspondence:**

- Duluth Township Newsletter, November 2025
- Minnesota Fleet Card Program
- NW Minnesota Fire & Rescue Seminars
- Thank you note from Bill Pagel
- 2025 Local Road Improvement Program (LRIP) Application

**Recycling Report:**

- Supervisor Saline had nothing new to report.

**Webpage/Communications Report:**

- Supervisor Saline and Jan Keough discussed website maintenance. Daisy Wallace submitted a quote for website management. Supervisor Saline motioned to hire Daisy Wallace as the website manager and seconded by Chair Mantay. This motion was carried unanimously.

**Items for E-News:** Postings about the town election, filing notice, and annual meeting; explanation of property taxes.

**Broadband:** Supervisor Saline stated that there has been no recent information on the grant application's approval.

**North Star Fire Department (NFD) /Fire Liaison:**

- Chief Siers documented four calls in October, two medical and two fire.
- They are creating a new logo for the department.

**Maintenance/Buildings Report:**

- The town hall's lighting was upgraded by Supervisor Anderson and Kent Hoffman. The outdated lights, complete with ballasts, will be advertised on Craig's List.

**Roads Report:**

- According to Chair Mantay, Greg Kunst graded the town's roads.
- Chair Mantay and Brady Gray discussed the possibility of snowplowing services on East Briar Lake Road. The snow removal services quoted by Brady Gray are priced at \$80 per event for the Fire Hall and \$125 per event for Briar Lake Road. The board set three inches of snow as the threshold for snowplowing. Supervisor Anderson motioned to approve a contract with Brady Gray and seconded by Supervisor Saline. This motion was carried unanimously.

**Other Meetings:**

- Supervisor Saline reported on the DAT meeting he attended.

**Unfinished Business:**

- Clean up sign on Highway 44: The board discussed names for the sign and agreed to call it "North Star Volunteers."

**New Business:**

- Treasurer Elsbury updated the board on file cabinets for the town hall.
- Treasurer Elsbury reported there was a \$254 refund from MATIT for a 2023 vehicle removed from the policy.

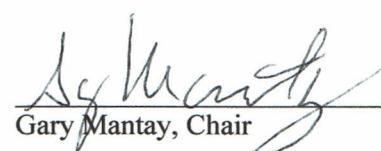
**Adjourn:**

- Supervisor Saline motioned to adjourn the meeting at 7:38 pm and seconded by Supervisor Anderson. This motion was carried unanimously.

Respectfully submitted,



Ellen Hanson, Clerk



Gary Mantay, Chair

For the Period : 11/1/2025 To 11/30/2025

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$27,572.36	\$29.09	\$1,626.53	\$25,974.92	\$0.00	\$21.76	\$25,996.68
Road and Bridge	\$18,025.87	\$0.00	\$2,899.50	\$15,126.37	\$0.00	\$2,899.50	\$18,025.87
Fire EMS	\$48,555.76	\$0.00	\$13,363.01	\$35,192.75	\$0.00	\$149.99	\$35,342.74
Fire Donations	\$10,132.48	\$0.00	\$0.00	\$10,132.48	\$0.00	\$0.00	\$10,132.48
Building	(\$3,909.02)	\$0.00	\$877.79	(\$4,786.81)	\$0.00	\$401.89	(\$4,384.92)
Recycling	\$4,626.73	\$0.00	\$397.35	\$4,229.38	\$0.00	\$106.00	\$4,335.38
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$105,004.18</b>	<b>\$29.09</b>	<b>\$19,164.18</b>	<b>\$85,869.09</b>	<b>\$0.00</b>	<b>\$3,579.14</b>	<b>\$89,448.23</b>

Gary A Mantay

Chair, Town Supervisor

12-16-25

Date

Robert Gerald Anderson

Town Supervisor

12-16-25

Date

Rodney Saline

Town Supervisor

12/16/25

Date

Date Range : 11/19/2025 To 12/16/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/16/2025	PERA	DCP & retirement disbursements	120125	\$151.55	100-41110-121- 100-41110-126- 100-41401-121- 100-41401-126- 100-41510-121- 100-41510-126-	Council/Town Board Council/Town Board Clerk Clerk Treasurer Treasurer	\$9.45 \$9.45 \$38.19 \$33.10 \$32.87 \$28.49
12/16/2025	AT&T Mobility	Account:287308565673: WiFi service for town hall	120225	\$152.92	100-41901-322-	Other General Government	\$152.92
12/16/2025	VISA Business	October & November 2025 Charges	120325	\$1,061.71	205-42205-381- 204-41940-381- 100-41901-206- 204-41940-383- 100-41901-323- 100-41901-435- 100-41901-206- 202-42202-205- 201-41940-381- 205-42205-381-	Recycling General Government Buildings and Plant Other General Government General Government Buildings and Plant Other General Government Other General Government Other General Government Fire General Government Buildings and Plant Recycling	\$10.00 \$111.94 \$21.76 \$489.49 \$239.88 \$37.55 \$21.76 \$19.99 \$99.34 \$10.00
12/16/2025	Gray's Home and Yard	Inv.1783:November snow removal (2 times)	9425	\$160.00	204-41901-390-	Other General Government	\$160.00
12/16/2025	General Heating & Mechanical	Inv.21460:Clear condensate blockage & pressure switch port, labor,drive time,mileage	9426	\$355.00	204-41940-303-	General Government Buildings and Plant	\$355.00
12/16/2025	Robert Anderson	Reimbursement for snowblower parts	9427a	\$14.80			

Date Range : 11/19/2025 To 12/16/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					204-41940-810-	General Government Buildings and Plant	\$14.80

Total For Selected Claims	\$1,895.98	\$1,895.98
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<u>Gary A Mantay</u>	<u>Mantay</u>	<u>12-16-25</u>
Gary A Mantay	Chair, Town Supervisor	Date
<u>Robert Gerald Anderson</u>	<u>12-16-25</u>	
Robert Gerald Anderson	Town Supervisor	Date
<u>Rodney Saline</u>	<u>12/16/20</u>	
Rodney Saline	Town Supervisor	Date

**NOVEMBER 2025**

**RECEIPTS  
PLUS INTEREST**

		<b>INTEREST</b>
100 GENERAL	\$29.09	\$29.09
201 ROAD	\$0.00	\$0.00
202 FIRE	\$0.00	\$0.00
203 FIRE DONATIONS	\$0.00	\$0.00
204 BUILDING	\$0.00	\$0.00
205 RECYCLING	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$29.09</b>	<b>\$29.09</b>

**DISBURSEMENTS**

	<b>BUDGET BALANCES</b>	<b>ANNUAL BUDGET</b>
100 GENERAL	\$1,626.53	\$3,105.10
201 ROAD	\$2,899.50	\$2,961.00
202 FIRE	\$13,363.01	\$2,804.65
203 FIRE DONATIONS	\$0.00	\$10,132.48
204 BUILDING	\$877.79	\$1,275.65
205 RECYCLING	\$397.35	\$4,229.38
<b>TOTAL</b>	<b>\$19,164.18</b>	

**FUND BALANCES  
(NOT INCLUDING  
INVESTMENT  
FUNDS)**

	<b>CHECKING ACCOUNT</b>
100 GENERAL	\$25,974.92
201 ROAD	\$15,126.37
202 FIRE	\$35,192.75
203 FIRE DONATIONS	\$10,132.48
204 BUILDING	-\$4,786.81
205 RECYCLING	\$4,229.38
<b>TOTAL</b>	<b>\$85,869.09</b>