

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday, December 16th, at 6:30 pm. Chair Mantay called the meeting to order at 6:30 pm.

Members Present: Chair Gary Mantay, Supervisor Bob Anderson, Supervisor Rod Saline, Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

Others in Attendance: There were two additional attendees.

Pledge of Allegiance: All present recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of Agenda: Chair Mantay presented the agenda. Supervisor Anderson moved to accept the agenda as presented, and seconded by Supervisor Saline. This motion was carried unanimously.

Open Forum:

- Sue Forbragd mentioned she was concerned that the board was displeased with her cleaning services. She was reassured by the board that her work was not a problem.

Approval of Board Minutes: The Board of Supervisors meeting minutes for November 18th, 2025, were presented and reviewed. Supervisor Saline motioned to approve the November 18th, 2025, Board minutes as presented, and seconded by Supervisor Anderson. This motion was carried unanimously.

Financial Reports:

Treasurer Elsbury reported on the November Cash Control Statement and December Net Pay Account Distribution Report for approval.

Beginning Balance–11/01/2025–\$105,004.18

Total Receipts - \$29.09

Total Disbursements - \$19,164.18

Outstanding Checks - \$3,579.14

Total per Bank Statement–11/30/2025 - \$89,448.23

November's net pay totaled \$1,554.63

- Treasurer Elsbury reported a necessary transfer of \$3,500 from the money market to the checking account to cover the monthly expenses. Supervisor Saline motioned to approve the transfer of \$3,500 from the money market account to the checking account, seconded by Supervisor Anderson. This motion was carried unanimously.
- Supervisor Saline motioned to approve the financial reports and seconded by Supervisor Anderson. This motion was carried unanimously.

Clerk's Report:

- Clerk Hanson presented the claims list. The December claims totaled \$1,895.98 and were presented for approval. They were checks 9425-9427a, and EFTs #120125 PERA \$151.55; 120225 AT&T \$152.92; 120325 Visa \$1,061.71. Supervisor Saline motioned to approve the claims list and seconded by Supervisor Anderson. This motion was carried unanimously.
- MATIT property appraisal report: the board deemed the valuation excessive and directed Clerk Hanson to confer with MATIT.

Correspondence:

- Duluth Township Newsletter, November 2025
- Minnesota DNR: trout stream designation, removing from Barrs Creek
- Minnesota Dept. of Revenue: file state taxes quarterly beginning 2026
- MAT: Share Your Township's Priorities in the Governor's Capital Budget survey

Recycling Report:

- Supervisor Saline had no new information to present.

Webpage/Communications Report:

- Clerk Hanson will meet with Daisy Wallace to discuss website management.

Items for E-News: No new items at this time.

Broadband: Supervisor Saline stated there has been a delay in the decision for the grant application's approval.

North Star Fire Department (NFD) /Fire Liaison:

- Chair Mantay documented four calls in November - two medical and two fire calls.

Maintenance/Buildings Report:

- Supervisor Anderson reported a furnace malfunction and advised the acquisition of two remote temperature alarms. Supervisor Saline motioned to purchase two remote temperature alarms and seconded by Supervisor Mantay. This motion was carried unanimously.

Roads Report:

- Chair Mantay indicated that there were no new developments to report.

Other Meetings:

- There were no other meetings in November.

Unfinished Business:

- There was no unfinished business to discuss.

New Business:

- Annual Meeting Schedule: Clerk Hanson presented the 2026 annual meeting schedule. Supervisor Saline motioned to accept the 2026 annual meeting schedule and seconded by Supervisor Anderson. This motion was carried unanimously.
- Candidate filing dates: filing dates are December 30th, 2025 until January 13th, 2026, at 5:00 pm.

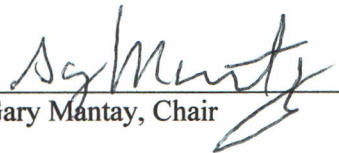
Adjourn:

- Supervisor Anderson motioned to adjourn the meeting at 7:31 pm and seconded by Supervisor Saline. This motion was carried unanimously.

Respectfully submitted,



Ellen Hanson, Clerk



Gary Mantay, Chair

For the Period: 12/1/2025 To 12/31/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$25,996.68	\$12,451.81	\$1,865.89	\$36,582.60	\$0.00	\$0.00	\$36,582.60
Road and Bridge	\$15,126.37	\$2,872.42	\$0.00	\$17,998.79	\$0.00	\$0.00	\$17,998.79
Fire EMS	\$35,212.74	\$9,358.96	\$19.99	\$44,551.71	\$0.00	\$0.00	\$44,551.71
Fire Donations	\$10,132.48	\$300.00	\$0.00	\$10,432.48	\$0.00	\$0.00	\$10,432.48
Building	(\$4,687.47)	\$3,819.47	\$1,300.38	(\$2,168.38)	\$0.00	\$355.00	(\$1,813.38)
Recycling	\$4,239.38	\$0.00	\$264.35	\$3,975.03	\$0.00	\$0.00	\$3,975.03
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$86,020.18	\$28,802.66	\$3,450.61	\$111,372.23	\$0.00	\$355.00	\$111,727.23



 Gary A Mantay Chair, Town Supervisor

1-20-26

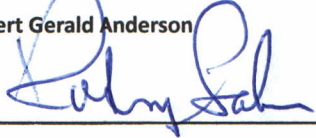
 Date



 Robert Gerald Anderson Town Supervisor

1-20-26

 Date



 Rodney Saline Town Supervisor

1/20/26

 Date

Date Range : 12/17/2025 To 1/20/2026

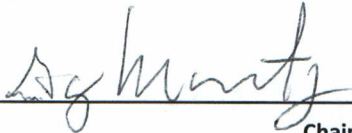
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/20/2026	PERA	DCP & retirement disbursements	010126	\$155.52			
					100-41110-121-	Council/Town Board	\$9.45
					100-41110-126-	Council/Town Board	\$9.45
					100-41401-121-	Clerk	\$40.32
					100-41401-126-	Clerk	\$34.94
					100-41510-121-	Treasurer	\$32.87
					100-41510-126-	Treasurer	\$28.49
01/20/2026	AT&T Mobility	Account:287308565673: WIFI service for town hall	010226	\$152.92			
					100-41901-322-	Other General Government	\$152.92
01/20/2026	VISA Business	December 2025 Charges	010326	\$1,386.53			
					205-42205-381-	Recycling	\$10.00
					204-41940-381-	General Government Buildings and Plant	\$131.10
					100-41901-206-	Other General Government	\$21.76
					204-41940-383-	General Government Buildings and Plant	\$602.22
					202-42202-310-	Fire	\$549.00
					202-42202-307-	Fire	\$110.00
					100-41901-435-	Other General Government	(\$37.55)
01/20/2026	Internal Revenue Service	Q4 2025 941 Tax return (41-1511135)	010426	\$1,116.29			
					100-41110-124-	Council/Town Board	\$24.66
					100-41110-125-	Council/Town Board	\$24.66
					100-41401-119-	Clerk	\$120.00
					100-41401-122-	Clerk	\$84.17
					100-41401-123-	Clerk	\$84.17
					100-41401-124-	Clerk	\$19.68
					100-41401-125-	Clerk	\$19.68
					100-41510-119-	Treasurer	\$150.00
					100-41510-122-	Treasurer	\$81.54
					100-41510-123-	Treasurer	\$81.54
					100-41510-124-	Treasurer	\$19.08
					100-41510-125-	Treasurer	\$19.08
					204-41940-122-	General Government Buildings and Plant	\$14.65

Date Range : 12/17/2025 To 1/20/2026

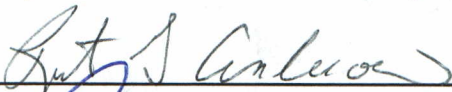
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					204-41940-123-	General Government Buildings and Plant	\$14.65
					204-41940-124-	General Government Buildings and Plant	\$3.43
					204-41940-125-	General Government Buildings and Plant	\$3.43
					205-42205-122-	Recycling	\$53.33
					205-42205-123-	Recycling	\$53.33
					205-42205-124-	Recycling	\$12.48
					205-42205-125-	Recycling	\$12.48
					100-41110-122-	Council/Town Board	\$35.16
					100-41110-123-	Council/Town Board	\$35.16
					100-41110-119-	Council/Town Board	\$150.00
					100-41110-112-	Council/Town Board	(\$0.07)
01/20/2026	MN Dept of Revenue	2025 MN State Tax withholding	010526	\$811.63			
					100-41110-119-	Council/Town Board	\$106.68
					100-41401-119-	Clerk	\$547.43
					100-41510-119-	Treasurer	\$150.00
					205-42205-119-	Recycling	\$7.52
01/20/2026	Daisy Wallace	Inv.1251216187 & 1251222188: Website administration for Nov. & Dec. 2025	9436	\$68.75			
					100-41901-303-	Other General Government	\$18.75
					100-41901-303-	Other General Government	\$50.00
01/20/2026	St Louis County Assn of Townships	Inv.01082026:St. Louis County Association of Townships 2026 membership dues	9437	\$169.90			
					100-41901-305-	Other General Government	\$169.90
01/20/2026	Sue Forbragd	Reimbursement for Cleaning Supplies	9438	\$15.50			
					204-41940-223-	General Government Buildings and Plant	\$15.50
01/20/2026	Robert Anderson	Reimbursement for door sealants	9439	\$22.98			

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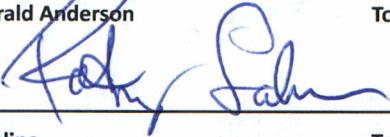
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					204-41940-810-	General Government Buildings and Plant	\$22.98
01/20/2026	Gray's Home and Yard Services, LLC	Inv.1834:December snow removal (1 Briar Lake Rd, 4 town hall)	9440	\$445.00			
					204-41901-390-	Other General Government	\$320.00
					201-41901-390-	Other General Government	\$125.00
01/20/2026	Rory Blazevic	Inv.01202026:Ditch mowing E & W Briar Lake Rd; Fire truck fuel	9441	\$571.04			
					201-43122-411-	Unpaved Streets	\$500.00
					202-42202-212-	Fire	\$71.04
Total For Selected Claims				\$4,916.06			\$4,916.06



 Gary A Mantay Chair, Town Supervisor Date 1-20-26



 Robert Gerald Anderson Town Supervisor Date 1-20-26



 Rodney Saline Town Supervisor Date 1/20/26

DECEMBER 2025

**RECEIPTS
PLUS INTEREST**

100 GENERAL	\$12,451.81
201 ROAD	\$2,872.42
202 FIRE	\$9,358.96
203 FIRE DONATIONS	\$300.00
204 BUILDING	\$3,819.47
205 RECYCLING	\$0.00
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TOTAL **\$28,802.66**

INTEREST

\$43.65
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
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\$43.65

DISBURSEMENTS

100 GENERAL	\$1,865.89
201 ROAD	\$99.34
202 FIRE	\$19.99
203 FIRE DONATIONS	\$0.00
204 BUILDING	\$1,201.04
205 RECYCLING	\$264.35
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TOTAL **\$3,450.61**

**BUDGET
BALANCES**

\$1,239.21
\$2,861.66
\$2,784.66
\$10,432.48
\$74.61
\$3,975.03

**ANNUAL
BUDGET**

\$31,047.00
\$8,200.00
\$25,265.00
\$10,596.00

**FUND BALANCES
(NOT INCLUDING
INVESTMENT
FUNDS)**

100 GENERAL	\$36,582.60
201 ROAD	\$17,899.45
202 FIRE	\$44,551.71
203 FIRE DONATIONS	\$10,432.48
204 BUILDING	-\$2,069.04
205 RECYCLING	\$3,975.03
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TOTAL **\$111,372.23**

**CHECKING
ACCOUNT**

\$3,974.34