

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday, December 16<sup>th</sup>, at 6:30 pm. Chair Mantay called the meeting to order at 6:30 pm.

**Members Present:** Chair Gary Mantay, Supervisor Bob Anderson, Supervisor Rod Saline, Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

**Others in Attendance:** There were two additional attendees.

**Pledge of Allegiance:** All present recited the Pledge of Allegiance to the Flag of the United States of America.

**Approval of Agenda:** Chair Mantay presented the agenda. Supervisor Anderson moved to accept the agenda as presented, and seconded by Supervisor Saline. This motion was carried unanimously.

**Open Forum:**

- Sue Forbragg mentioned she was concerned that the board was displeased with her cleaning services. She was reassured by the board that her work was not a problem.

**Approval of Board Minutes:** The Board of Supervisors meeting minutes for November 18<sup>th</sup>, 2025, were presented and reviewed. Supervisor Saline motioned to approve the November 18<sup>th</sup>, 2025, Board minutes as presented, and seconded by Supervisor Anderson. This motion was carried unanimously.

**Financial Reports:**

Treasurer Elsbury reported on the November Cash Control Statement and December Net Pay Account Distribution Report for approval.

Beginning Balance–11/01/2025-\$105,004.18

Total Receipts - \$29.09

Total Disbursements - \$19,164.18

Outstanding Checks - \$3,579.14

Total per Bank Statement–11/30/2025 - \$89,448.23

November's net pay totaled \$1,554.63

- Treasurer Elsbury reported a necessary transfer of \$3,500 from the money market to the checking account to cover the monthly expenses. Supervisor Saline motioned to approve the transfer of \$3,500 from the money market account to the checking account, seconded by Supervisor Anderson. This motion was carried unanimously.
- Supervisor Saline motioned to approve the financial reports and seconded by Supervisor Anderson. This motion was carried unanimously.

**Clerk's Report:**

- Clerk Hanson presented the claims list. The December claims totaled \$1,895.98 and were presented for approval. They were checks 9425-9427a, and EFTs #120125 PERA \$151.55; 120225 AT&T \$152.92; 120325 Visa \$1,061.71. Supervisor Saline motioned to approve the claims list and seconded by Supervisor Anderson. This motion was carried unanimously.
- MATIT property appraisal report: the board deemed the valuation excessive and directed Clerk Hanson to confer with MATIT.

**Correspondence:**

- Duluth Township Newsletter, November 2025
- Minnesota DNR: trout stream designation, removing from Barrs Creek
- Minnesota Dept. of Revenue: file state taxes quarterly beginning 2026
- MAT: Share Your Township's Priorities in the Governor's Capital Budget survey

**Recycling Report:**

- Supervisor Saline had no new information to present.

**Webpage/Communications Report:**

- Clerk Hanson will meet with Daisy Wallace to discuss website management.

**Items for E-News:** No new items at this time.

**Broadband:** Supervisor Saline stated there has been a delay in the decision for the grant application's approval.

**North Star Fire Department (NFD) /Fire Liaison:**

- Chair Mantay documented four calls in November - two medical and two fire calls.

**Maintenance/Buildings Report:**

- Supervisor Anderson reported a furnace malfunction and advised the acquisition of two remote temperature alarms. Supervisor Saline motioned to purchase two remote temperature alarms and seconded by Supervisor Mantay. This motion was carried unanimously.

**Roads Report:**

- Chair Mantay indicated that there were no new developments to report.

**Other Meetings:**

- There were no other meetings in November.

**Unfinished Business:**

- There was no unfinished business to discuss.

**New Business:**

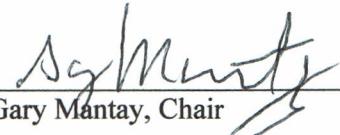
- Annual Meeting Schedule: Clerk Hanson presented the 2026 annual meeting schedule. Supervisor Saline motioned to accept the 2026 annual meeting schedule and seconded by Supervisor Anderson. This motion was carried unanimously.
- Candidate filing dates: filing dates are December 30<sup>th</sup>, 2025 until January 13<sup>th</sup>, 2026, at 5:00 pm.

**Adjourn:**

- Supervisor Anderson motioned to adjourn the meeting at 7:31 pm and seconded by Supervisor Saline. This motion was carried unanimously.

Respectfully submitted,

  
Ellen Hanson, Clerk

  
Gary Mantay, Chair

For the Period : 12/1/2025 To 12/31/2025

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$25,996.68	\$12,451.81	\$1,865.89	\$36,582.60	\$0.00	\$0.00	\$36,582.60
Road and Bridge	\$15,126.37	\$2,872.42	\$0.00	\$17,998.79	\$0.00	\$0.00	\$17,998.79
Fire EMS	\$35,212.74	\$9,358.96	\$19.99	\$44,551.71	\$0.00	\$0.00	\$44,551.71
Fire Donations	\$10,132.48	\$300.00	\$0.00	\$10,432.48	\$0.00	\$0.00	\$10,432.48
Building	(\$4,687.47)	\$3,819.47	\$1,300.38	(\$2,168.38)	\$0.00	\$355.00	(\$1,813.38)
Recycling	\$4,239.38	\$0.00	\$264.35	\$3,975.03	\$0.00	\$0.00	\$3,975.03
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$86,020.18</b>	<b>\$28,802.66</b>	<b>\$3,450.61</b>	<b>\$111,372.23</b>	<b>\$0.00</b>	<b>\$355.00</b>	<b>\$111,727.23</b>



Gary A Mantay

Chair, Town Supervisor



Date

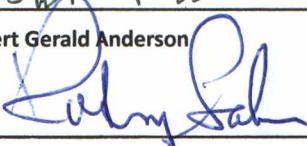


Robert Gerald Anderson

Town Supervisor

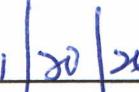


Date



Rodney Saline

Town Supervisor



Date

Date Range : 12/17/2025 To 1/20/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/20/2026	PERA	DCP & retirement disbursements	010126	\$155.52	100-41110-121- 100-41110-126- 100-41401-121- 100-41401-126- 100-41510-121- 100-41510-126-	Council/Town Board Council/Town Board Clerk Clerk Treasurer Treasurer	\$9.45 \$9.45 \$40.32 \$34.94 \$32.87 \$28.49
01/20/2026	AT&T Mobility	Account:287308565673: 010226 WIFI service for town hall		\$152.92	100-41901-322-	Other General Government	\$152.92
01/20/2026	VISA Business	December 2025 Charges	010326	\$1,386.53	205-42205-381- 204-41940-381- 100-41901-206- 204-41940-383- 202-42202-310- 202-42202-307- 100-41901-435-	Recycling General Government Buildings and Plant Other General Government General Government Buildings and Plant Fire Fire Other General Government	\$10.00 \$131.10 \$21.76 \$602.22 \$549.00 \$110.00 (\$37.55)
01/20/2026	Internal Revenue Service	Q4 2025 941 Tax return (41-1511135)	010426	\$1,116.29	100-41110-124- 100-41110-125- 100-41401-119- 100-41401-122- 100-41401-123- 100-41401-124- 100-41401-125- 100-41510-119- 100-41510-122- 100-41510-123- 100-41510-124- 100-41510-125- 204-41940-122-	Council/Town Board Council/Town Board Clerk Clerk Clerk Clerk Clerk Treasurer Treasurer Treasurer Treasurer Treasurer General Government Buildings and Plant	\$24.66 \$24.66 \$120.00 \$84.17 \$84.17 \$19.68 \$19.68 \$150.00 \$81.54 \$81.54 \$19.08 \$19.08 \$14.65

Date Range : 12/17/2025 To 1/20/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					204-41940-123-	General Government Buildings and Plant	\$14.65
					204-41940-124-	General Government Buildings and Plant	\$3.43
					204-41940-125-	General Government Buildings and Plant	\$3.43
					205-42205-122-	Recycling	\$53.33
					205-42205-123-	Recycling	\$53.33
					205-42205-124-	Recycling	\$12.48
					205-42205-125-	Recycling	\$12.48
					100-41110-122-	Council/Town Board	\$35.16
					100-41110-123-	Council/Town Board	\$35.16
					100-41110-119-	Council/Town Board	\$150.00
					100-41110-112-	Council/Town Board	(\$0.07)
01/20/2026	MN Dept of Revenue	2025 MN State Tax withholding	010526	\$811.63			
					100-41110-119-	Council/Town Board	\$106.68
					100-41401-119-	Clerk	\$547.43
					100-41510-119-	Treasurer	\$150.00
					205-42205-119-	Recycling	\$7.52
01/20/2026	Daisy Wallace	Inv.1251216187 & 1251222188: Website administration for Nov. & Dec. 2025	9436	\$68.75			
					100-41901-303-	Other General Government	\$18.75
					100-41901-303-	Other General Government	\$50.00
01/20/2026	St Louis County Assn of Townships	Inv.01082026:St. Louis County Association of Townships 2026 membership dues	9437	\$169.90			
					100-41901-305-	Other General Government	\$169.90
01/20/2026	Sue Forbragg	Reimbursement for Cleaning Supplies	9438	\$15.50			
					204-41940-223-	General Government Buildings and Plant	\$15.50
01/20/2026	Robert Anderson	Reimbursement for door sealants	9439	\$22.98			

Date Range : 12/17/2025 To 1/20/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/20/2026	Gray's Home and Yard Services, LLC	Inv.1834:December snow removal (1 Briar Lake Rd, 4 town hall)	9440	\$445.00	204-41940-810-	General Government Buildings and Plant	\$22.98
					204-41901-390- 201-41901-390-	Other General Government Other General Government	\$320.00 \$125.00
01/20/2026	Rory Blazevic	Inv.01202026:Ditch mowing E & W Briar Lake Rd; Fire truck fuel	9441	\$571.04	201-43122-411- 202-42202-212-	Unpaved Streets Fire	\$500.00 \$71.04
<b>Total For Selected Claims</b>				<b>\$4,916.06</b>			<b>\$4,916.06</b>

Gary Mantay

Chair, Town Supervisor

1-20-26

Date

Robert Gerald Anderson

Town Supervisor

1-20-26

Date

Rodney Saline

Town Supervisor

1/20/26

Date

**DECEMBER 2025**

**RECEIPTS  
PLUS INTEREST**

**INTEREST**

100 GENERAL	\$12,451.81	\$43.65
201 ROAD	\$2,872.42	\$0.00
202 FIRE	\$9,358.96	\$0.00
203 FIRE DONATIONS	\$300.00	\$0.00
204 BUILDING	\$3,819.47	\$0.00
205 RECYCLING	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$28,802.66</b>	<b>\$43.65</b>

**DISBURSEMENTS**

**BUDGET  
BALANCES**

**ANNUAL  
BUDGET**

100 GENERAL	\$1,865.89	\$1,239.21	\$31,047.00
201 ROAD	\$99.34	\$2,861.66	\$8,200.00
202 FIRE	\$19.99	\$2,784.66	\$25,265.00
203 FIRE DONATIONS	\$0.00	\$10,432.48	
204 BUILDING	\$1,201.04	\$74.61	\$10,596.00
205 RECYCLING	\$264.35	\$3,975.03	
<b>TOTAL</b>	<b>\$3,450.61</b>		

**FUND BALANCES  
(NOT INCLUDING  
INVESTMENT  
FUNDS)**

**CHECKING  
ACCOUNT**

100 GENERAL	\$36,582.60	\$3,974.34
201 ROAD	\$17,899.45	
202 FIRE	\$44,551.71	
203 FIRE DONATIONS	\$10,432.48	
204 BUILDING	-\$2,069.04	
205 RECYCLING	\$3,975.03	
<b>TOTAL</b>	<b>\$111,372.23</b>	